



Riverside County Special Education Local Plan Area
Coordinating Council
MINUTES

Friday, January 18, 2019
9:00 a.m.

Coordinating Council Agreements

Respect group's time
Be present and fully engage with presenter
Respect confidentiality to ensure open dialogue that promotes participation
Respect individual member's ideas
Maintain a welcoming environment that is supportive of all members and promotes levity

Members *Representative

Paulina Nwuba, Zone 4 Representative

Lisa Kistler

Jessica Houpt

Tara Alford

Jennifer Martin

Karina Becerra-Murillo

Donna Wolter, Chair & Zone 1 Representative

Lisa Hall (Interim)

Zhanna Preston

Jennie Labriola

Edward Singh, Zone 6 Representative

Michelle Ruffolo

Cindy Barris

Ann Vessey *Chris Haney

Santos Campos

Ricky Alyassi, Vice Chair & Zone 3 Representative

Alex Gonzalez *Del Drummond

Michelle Johnson

Kathy Cox *Yvette Rosales

Jeff Janis

Alvord Unified School District

Beaumont Unified School District

Coachella Valley Unified School District

Desert Sands Unified School District

Hemet Unified School District

Jurupa Unified School District

Lake Elsinore Unified School District

Menifee Union School District

Murrieta Valley Unified School District

Nuview Union School District

Palo Verde Unified School District

Perris Elementary School District

Perris Union High School District

Riverside County Office of Education

Riverside County EA

Romoland School District

San Jacinto Unified School District

Santa Rosa Academy

Springs Charter Schools

Val Verde Unified School District

Members Absent

Barbara Wolford, Zone 2 Representative
Sue Scott
Victoria Parkinson, Zone 5 Representative

Banning Unified School District
Desert Center Unified School District
Palm Springs Unified School District

Riverside County SELPA Team Members

Leah Davis, Executive Director
Jeremy Stevens, ERMHS Case Manager
Kellie Kaukani, PL&D Coordinator

Jeanne Bargman, Assistant Director
Christa Smith, SELPA Coordinator

1. Called to Order by Donna Wolter, Coordinating Council Chair

*The Coordinating Council Meeting was called to order at 9:19 am
on Friday, January 18, 2019.*

2. Welcome and Introductions

Leah Davis, RC SELPA Executive Director

Public Comments

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes to address the Coordinating Council.

Action Items

3. Approve Minutes from December 7, 2018 Coordinating Council Meeting (Attachment 3)

It was moved by Ricky Alyassi and seconded by Cindy Barris

Motion carried 19 / 0 / 0

Discussion Items

4. Updates from Community Advisory Committee - Jennafer Griswold, CAC President

a. Membership Roster and Recruitment (Attachment 4a)

Jennafer is not present. Please continue to recruit CAC members. Can utilize application as template.

b. CAC Application for Membership (Attachment 4b)

c. CAC Upcoming Events

Jonathan from IRC presented during the CAC Business meeting. Leah participated virtually from Palm Springs. We will continue to work on our audio and visual issues. Leah had difficulty hearing some of the conversations. CAC members voted in a new Vice President-Vicky Iqueda from Menifee. Vicky was previously CAC Secretary. We now have two vacancies-Secretary and Brooke Snyder resigned from Member at Large. Discussed legislative action day with members. We are working to determine which parents will participate this year.

5. Nonpublic School Updates

Guiding Hands NPS in Northern California unfortunately experienced a tragic event at their facility and certification was revoked. This affected many students in Northern California. Jeremy and Amil went out to Bright Futures to perform a transportation audit. They reviewed 2 years of service logs. BF uses a rubric system to track when students are dropped off,

picked up and when students are absent. There were lines drawn through some of the information. ERMHS team is working with BF to document properly. The end result is the LEAs responsible to have a proper IEP. If there is transportation on the IEP, that information is written on the ISA. LEA must notify the SELPA to change transportation on the ISA. Jeff spoke to Betty Coletti regarding this issue; the NPS needs to communicate with the LEA. This component will be added to the NPS Forum agenda. Length of time that a student spends on the bus is also issue that will be added to the agenda.

6. Administrative Unit Update

VVUSD (administrative unit) is required to spend 3% of maintenance. Right now our current system is we pay the LEAs invoices directly and the LEA reimburses us. Leah has been working with our CBO to work through this. The County Office is the only LEA that can host the SELPA without this requirement. SELPA drew out a template of the process from start to finish. We will come up with a solution that has the least impact to the LEA. SELPA would negotiate rates and send out a master contract template, the LEA would complete the contract and take it to their Governing Board. The SELPA office would still complete the ISAs then ask the NPS to send the invoice to the LEA and CC SELPA. Reviewing Invoices is a full time job, sometimes the NPS does overbill. At the point before requisition, Alysse would stamp the invoice ready to pay and send to LEA and then the LEA would begin the payment process.

This change in procedure must first be approved by Governance Council. The LEA already has the funds since they do reimburse SELPA. We can support the anticipated projection. Cindy said they do their contacts in June. Would like them ready by June. SELPA has not had the conversation with the NPS' yet.

7. Compliance Monitoring Activities - Leah Davis, Executive Director

a. Disproportionality Review

Please refer to SSCMS email.

b. APR & Dashboard Release and Performance Indicator Review (PIR)

Dashboard (students with disabilities) has been released. APR has not been released. During last Coordinating Council APR preliminary report was reviewed with Directors. Leah spoke to Shiyloh about receiving final APR report. Report is held up in legal because of the tables. It has to be 508 compliant. Will disseminate once SELPA receives it. Lisa Boje and John from CDE presented on PIR, those LEAs that were not present will get their PIR data today. Kellie will provide you with PIR data. All LEAs except Desert Center are all in PIR. Our SELPA will handle PIR similar to last year, in that there will be a SELPA representative assigned to each LEA. CDE expects SELPAs to be involved this year, and all plans must be submitted through SELPA. We will be looking at how we can pull you all together to work on a level of accountability.

c. Data Identified Non-Compliance (DINC)

One week away from data submission. Corey is about half way through normal data checklist. Certification and anomalies were due yesterday. We are missing certifications for 9 LEAs and Anomaly explanations for 3. The new format makes it harder to get our student counts. We are not submitting one record per student, now it is 2 records per student. One record for an annual and one record for a triannual. RC SELPA is submitting 66,590 records. The biggest problem is with Meeting Types being selected correctly. Providers need to not enter or change Meeting Dates, Meeting Type, and Services in advance of the actual IEP meeting. List of all Pending students have been provided, highlighted and color coded for correction and verification. Yellow means there is missing information. Corey needs the missing information or we will have to remove the student.

Second page is a list of students that age out in 2019. The third page is LRE data.

8. CASEMIS and CALPADS Updates - Corey Stacy, IT Technician

- No certifications for 6 LEAs.
- No anomalies explain for 3 LEAs
- 1,079 total pending students
 - 174 with Initial IEPs (20 in last school year, 1 in the previous year)
 - 39 students missing information
 - 7 students without days between parent consent and initial IEP meeting
 - 19 students without date of parent consent
- Do NOT enter meeting types in advance
- Issue with staff opening IEPs, then a long time before the meeting resumes.
- Non-notification of Initial IEP outcomes-both DNQ and Eligibility
- Handouts
 - Students Turning 22 in 2019
 - LRE Status for December CASEMIS submission
 - List of pending students

Paulina requested short video for training purposes

Information Items

9. Riverside County SELPA Personnel Updates - Leah Davis

Amil is no longer SELPAs ERMHS Coordinator, he is now the SpEd Director at Perris Union High School District. SELPAs Clerk Typist, Betty Torres is no longer with us. Maria Gonzalez will be taking a years' leave of absence to pursue her goals.

Adjournment

It was moved by Cindy Barris and seconded by Jeff Janis to adjourn meeting at 11:18 A.M.

Motion Carried 19 / 0 / 0